

## Great Ouseburn Fire Risk Assessment

<b>Risk Assessment For:</b>	ALL Users of the Hall
<b>Premises Name/Number</b>	Great Ouseburn Village Hall
<b>STREET</b>	Lightmire Lane
<b>Area</b>	Great Ouseburn York
<b>Postcode</b>	YO26 9RL
<b>Name of Person Responsible for the Premises</b>	Village Hall Management Committee
<b>Name of Person Completing Risk Assessment</b>	Keith Scott
<b>Date</b>	12/12/2013

<b>Are the Premises Multi-Occupied</b>	YES - Function dependant
<b>Do You have Control over Shared Means of Escape</b>	YES
<b>What is the Majority of Your Area of the Premises Used for</b>	Specific User group activities & Social Functions
<b>What is the Total Number of Floors in the Building</b>	2
<b>How many Floors in the Building do you occupy, Entirely or Partially</b>	2
<b>What is the Estimated Total Floor Space Occupied by You</b>	600m2
<b>Do You have any Automatic Fire Detection Equipment in Your Premises</b>	YES - Smoke & Rate of Change temperature Detectors fitted
<b>Do You have any Automatic Sprinklers</b>	NO
<b>Do You have an Automatic Smoke Control System</b>	NO
<b>What is the General Mobility/Vulnerability of the Occupants</b>	Normal Mix , Adults & Children
<b>Do You Consider the Premises an Environmental Risk in the Event of a Fire</b>	NO
<b>Do You Consider any Aspect of the Premises, Contents or Occupancy Present a Significant Risk to the Fire Service in the event of a Fire</b>	NO
<b>Do You Consider that any Serious Damage to the Premises would have a Significant Impact on the Local Community</b>	YES

### Specific Control Measures

Control Measure	Comments
<b>Fire Alarm - Detection</b>	Smoke & heat detectors + Manually operated BREAK Glass points at exits
<b>Fire Alarm - Warning</b>	Multiple sounders throughout premises
<b>Escape Lighting</b> Are there any parts of the building where escape would be difficult if the normal lighting <b>failed</b> .	Adequate Emergency lighting installed for all fire escape routes
<b>Fire Extinguishers</b> Are there enough of the appropriate types to enable a small fire to be tackled	Yes
<b>User Training</b>	Users are regulated updated with relevant safety procedures
<b>Security</b> Can people open all doors on escape routes easily?	All doors can be opened by an adult & no unsupervised childrens activities take place on the premises

### Systems of Work

<b>Staff Training</b>	No Staff employed - All user group volunteers are are updated with the "Emergency Proceedures Plan" regularly
<b>Preventative Maintenance</b>	Fire Alarms & emergency Lighting is checked 4 times per year. + maintenance contract for extinguishers
<b>Other Control Measures</b>	All cleaning materials are stored in locked cupboards

### Identification of People at Risk

<b>Inner Rooms</b>	
<b>Visitors</b> - Who may be at higher risk because are not familiar with the escape routes	All escape routes and EXITS clearly signed + "Emergency Proceedures" document displayed on notice board.

### Risk Assessment Review - Date of Review 12/12/2015

Significant Findings	Action Required